

POSTER PRESENTATION INSTRUCTIONS

Development of Poster

- For poster presentations we will provide a numbered **4-ft. (height) by 8-ft. (width)** bulletin board to post your presentation.
- Abstract title, author(s), and institution must be placed at the top of your poster board in large lettering. The Title should be about 1" high; authors and institution should be about 1" high.
- We recommend that you post a large-type copy of your abstract in the upper left corner of your board. See attached proposed format.
- Research posters should include a statement of the research questions, methodology, findings, discussion, interpretation and implication for practice.
- Use large type size that can be easily read at a distance of 6 feet.
- Be sure graphs and charts can be easily read at a distance of 6 feet.
- All materials should be printed on thin paper or poster paper. To enhance the visual quality of the presentation you may wish to have your materials mounted on a colored paper or board. *Keep in mind that a heavy board may be difficult to keep in place on the display.*
- You may wish to type your material on 8 x 11" plain paper as it would appear in your poster display. Then you can have staff in your agency review it for clarity and content.
- Materials may be mounted using pushpins, Velcro, or thumbtacks. You must supply your own mounting materials.
- Your poster should be self-explanatory thus allowing you to supplement and discuss certain points.

Other Information

- A numbering system will allow you to locate your poster presentation. *You will be e-mailed your poster number and further instructions as the conference date approaches.*
- Presenting authors are expected to present during the schedule presentation time.
- You are encouraged to have handouts and business cards ready to distribute during the poster session. *Approximately 50 handouts*
- All posters must be set up no less than one hour prior to the scheduled presentation time. *You will be e-mailed further instructions as the conference date approaches.*
- Posters must be removed within one hour of the conclusion of the scheduled presentation time. We cannot take responsibility for materials that are not recovered within that time period.

Please note:

- *No audiovisual equipment will be available for the poster session.*
- *Do not write or mark on poster boards*

Sample Poster Presentation Set-up:

