

POSTER PRESENTATION INSTRUCTIONS

Development of Poster:

- For poster presentations we will provide a numbered **4-ft. (height) by 8-ft. (width)** bulletin board to post your presentation.
- Abstract title, author(s), and institution must be placed at the top of your poster board in large lettering. The Title should be about 1" high; authors and institution should be about 1" high.
- We recommend that you post a large-type copy of your abstract in the upper left corner of your board. See attached proposed format.
- Research posters should include a statement of the research questions, methodology, findings, discussion, interpretation and implication for practice.
- Use large type size that can be easily read at a distance of 6 feet.
- Be sure graphs and charts can be easily read at a distance of 6 feet.
- All materials should be printed on thin paper or poster paper. To enhance the visual quality of the presentation you may wish to have your materials mounted on a colored paper or board. *Keep in mind that a heavy board may be difficult to keep in place on the display.*
- You may wish to type your material on 8 x 11" plain paper as it would appear in your poster display. Then you can have staff in your agency review it for clarity and content.
- Materials may be mounted using pushpins, Velcro, or thumbtacks. AOSW will supply pushpins but any additional mounting materials need to be supplied by you.
- Your poster should be self-explanatory thus allowing you to supplement and discuss certain points.

Other Information:

- A numbering system will allow you to locate your poster presentation. *You will be e-mailed your poster number and further instructions as the conference date approaches.*
- Presenting authors are expected to present during the schedule presentation time.
- You are encouraged to have handouts and business cards ready to distribute during the poster session. *Approximately 50 handouts*
- All posters must be set up no less than one hour prior to the scheduled presentation time. *You will be e-mailed further instructions as the conference date approaches.*
- Posters must be removed within one hour of the conclusion of the scheduled presentation time. *AOSW cannot take responsibility for materials that are not recovered within that time period.*

Please Note:

- No audiovisual equipment will be available for the poster session.
- Do not write or mark on poster boards

Sample Poster Presentation Set-up:

